



Gas Competence Training for the Caravan Industry

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GAS COMPETENCE

ACS of ACoPs



CITO Gas Courses are specifically designed to ensure gas engineers working within the caravan industry receive the appropriate training and accreditation for the level of gas service they work at. For most service engineers this will be at ACoPs Competence level, however for some engineers and especially those working on static caravans on holiday parks or residential parks, they must have an ACS qualification.

What is ACoPs and ACS?

- **ACoPs** stands for Approved Code of Practice.
- **ACS** stands for Accredited Certification Scheme)

Who needs which qualification level?

Where Gas Safe (formally known as CORGI) registration is not required i.e. work is only on tourers and motorhomes which are NOT hired out in the course of business, Caravan Industry Training has negotiated with the certification body UK Certification Ltd to deliver a competence based training and assessment course aimed specifically at the requirements of caravan service engineers. This is an ACoP industry qualification which is assessed by an accredited ACS centre. The course is usually based in a caravan workshop (or a Gas Training Centre), with classroom tuition and practical demonstration & assessment.

ACoPs should be seen as the minimum standard for anyone working on gas appliances where Gas Safe registration is not required. It can however be used as a 'stepping stone' to advance to the ACS training level. The ACoPs qualification is now required for membership of the Approved Workshop Scheme.

The ACoPs Qualification is for: Engineers working with LPG on Touring and/or Motorhomes – provided they are not hired out in the course of business. It is NOT sufficient for engineers working on Caravan Holiday Homes or Park Homes and it will not be recognised by Gas Safe. Please see our ACS Gas Courses for training to Gas Safe registration.

Why CITO

Gas training to ACS and ACoPs standard is available nationwide, however SkillsActive Caravan Industry Training can only guarantee CITO Gas Courses as covering the skills required for industry standards and legislation. Therefore only CITO Gas Courses can be verified for the purposes of the ActivePassport scheme. It is essential if you book training elsewhere to ensure you will cover the necessary elements and receive the correct ACoP and ACS units.



NATIONAL CARAVAN
COUNCIL LIMITED

DEALER TECHNICAL BULLETIN

IMPORTANT NOTICE TO ALL TOURING/MOTOR CARAVAN DEALERS

COMPETENCY OF GAS FITTERS

YOU WILL BE AWARE THAT UNDER THE GAS SAFETY (INSTALLATION & USE) REGULATIONS 1998 (GSI&URS) DEALERS **DO NOT** REQUIRE TO BE GAS-SAFE REGISTERED OR USE GAS-SAFE REGISTERED INSTALLERS TO CARRY OUT GAS WORK ON **PRIVATELY** OWNED TOURING/MOTOR CARAVANS.

HOWEVER, ALL TOURING/MOTOR CARAVANS WHICH ARE OFFERED FOR **HIRE** DO FALL WITHIN SCOPE OF THE GSI&UR'S. TO CARRY OUT GAS WORK ON **HIRE** FLEET TOURING CARAVANS OR MOTORHOMES YOU MUST BE GAS-SAFE REGISTERED.

WORKSHOP STAFF THAT ONLY WORK ON **PRIVATELY** OWNED TOURING CARAVANS & MOTORHOMES

All persons working on gas must be competent. Competency is not actually defined other than for the purposes of GAS-SAFE Registration.

Some Dealers have argued that a person holding a City & Guilds certificate for "Caravan Engineering" would be deemed competent. The NCC does not believe that this alone would adequately demonstrate gas competence.

Those working on gas should at a minimum hold an ACoP gas competency certificate covering caravan installations. We consider this as being the MINIMUM level of competence

CITO is offering five day courses providing ACoP training and assessment on all major gas work in touring/motor caravans. These are held where possible in host caravan dealerships. For further details contact CITO direct on 01252-796085.

WORKSHOP STAFF THAT WORK ON **HIRE** FLEET UNITS MUST BE GAS-SAFE REGISTERED

To become GAS-SAFE registered, an individual must prove their competence by having an ACS level qualification for touring caravan/motorhome.

DEALER TECHNICAL BULLETIN - COMPETENCY OF GAS FITTERS

However, please be warned that under ACS the candidate will have to satisfy certain criteria before they are even allowed onto the course! They will also have to satisfy GAS-SAFE as to competence by demonstrating their ability across a range of tasks over a period of time.

It is unlikely that most caravan service engineers will satisfy the criteria for entry unless they have held a valid ACoP certificate or are apprenticeship served gas fitters/qualified engineers.

CONCLUSION

In the field of health and safety there exists the possibility of both criminal and civil liability and it is only when things go wrong that people appreciate the legal framework.

Criminal or civil liability can expose a business to significant financial loss that may threaten its profitability or even its survival.

THE BUSINESS HAS A LEGAL DUTY TO ENSURE THAT ANY EMPLOYEE OR CONTRACTOR WORKING ON GAS INSTALLATIONS IS COMPETENT TO DO SO.

If any member requires further information on the GSI&UR's and their application to the caravan industry they should contact the NCC's Technical Services on 01252-318251.

ACOPS GAS COMPETENCE

5 Day Training Course



What is ACoPs

Where GAS-SAFE registration is not required i.e. work is only on tourers and motorhomes which are NOT hired out in the course of business, Caravan Industry Training has negotiated with the certification body UK Certification to deliver a competence based training and assessment course aimed specifically at the requirements of caravan dealers. This is an ACoP industry qualification which is assessed by an accredited ACS centre. The course lasts five days, and is usually based in a caravan workshop, with classroom tuition and practical demonstration & assessment.

This course should be seen as the minimum standard for anyone working on gas appliances where GAS-SAFE registration is not required. It can however be used as a 'stepping stone' to advance to the ACS training level. This qualification is now required for membership of the Approved Workshop Scheme.

Caravan Industry Training ensures that engineers attending a CITO ACoPs training course cover the relevant sections specific to touring caravans and motorhomes. Caravan Industry Training can not guarantee other courses will provide an engineer with all the necessary minimum industry standards and therefore will be unable to verify non CITO training for an engineer's ActivePassport.

5 Day Full Course

This is a full five day course for engineers taking their ACoPs gas competence training for the first time or who are refreshing their certificate and are unable to attend the alternative 3day Refresher Course. Engineers taking the ACoPs training for the first time must complete the five day course and are not eligible for the short course.

The course will give you:

A Certificate & ID Card proving satisfactory completion of practical and written assessments in safety and appliances for LPG in caravans/motorhomes, issued by UK Certification Ltd, and for a limited time an ActivePassport for engineers who do not currently hold one.

This course is for:

Experienced engineers working with LPG on Touring and/or Motorhomes – provided they are not hired out in the course of business. **It is NOT sufficient for engineers working on Caravan Holiday Homes or Park Homes and it will not be recognised by GAS-SAFE.**

The accreditation lasts for 5 years, after which re-assessment will be required.

Course Cost:

BH&HPA/NCC Members: £620 + VAT
Non Members: £680 + VAT
ActivePassport Holders £20 discount

**£100 discount applicable for 5day courses held at the Birmingham Gas Training Centre only*

Training Coordinator

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ACOPS GAS COMPETENCE

3 Day Refresher Course



What is ACoPs

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This course should be seen as the minimum standard for anyone working on gas appliances where GAS-SAFE registration is not required. It can however be used as a 'stepping stone' to advance to the ACS training level. This qualification is now required for membership of the Approved Workshop Scheme.

3 Day Refresher Course

This is an intense three day refresher course which is based upon the full five day training programme. This course is only available to engineers who want to renew their existing ACoPs certification and is not suitable for Engineers requiring their initial ACoPs certification.

Engineers who have an ACoPs certificate with less than 6 months to run or which expired not more than 1 year ago are eligible to apply. Engineers with an existing or recently expired ACS qualification that do not need to be re-assessed to the same ACS standard are also eligible.

The course will give you:

A Certificate & ID Card proving satisfactory completion of practical and written assessments in safety and appliances for LPG in caravans/motorhomes, issued by UK Certification Ltd.

This course is for:

Experienced engineers working with LPG on Touring and/or Motorhomes – provided they are not hired out in the course of business. **It is NOT sufficient for engineers working on Caravan Holiday Homes or Park Homes and it will not be recognised by GAS-SAFE**

The accreditation lasts for 5 years, after which further re-assessment will be required.

Course Cost:

BH&HPA/NCC Members:	£395 + VAT
Non Members:	£470 + VAT
ActivePassport Holders	£20 discount

Training Coordinator

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ACoP Course Syllabus for LPG Awareness

Course Content:

1. Gas Safety Legislation and Regulations
2. Characteristics of Liquefied Petroleum Gas
3. Characteristics of Complete and Incomplete Combustion
4. Expansion, Flammability and Explosive Limits
5. Flueing and Ventilation Requirements
6. Supply and Operating Pressures
7. Pipework Installation and Sizing
8. Testing for Gas Tightness
9. Gas Emergency Actions and Procedures
10. Positioning and Operation of Emergency Controls
11. Operation, Positioning and Checking of Gas Controls
12. Inspection, Checking and Testing of LPG Appliances

Produced by Natural Gas Services (Training) Ltd